

COMMUNITY PRESERVATION COMMITTEE

Draft: April 19, 2011

C. May ORLEANS TOWN CLERK

April 7, 2011

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Approved: *June 2 2011*

1. The meeting was called to order at 5:00 p.m. in the Nauset Room at Town Hall. In attendance; Sue Christie, Julia Enroth, Catherine Hertz, Jane Hinckley, Jon Holt, Alan McClennen.
2. There was no public comment.
3. The minutes of the March 3, 2011 meeting were approved. 5-0-1
4. Academy Playhouse Project Update and Discussion – Peter Earle, Executive Director presenter.
 - a. Basement project, which is partially funded by the CPC, is not as distressed as they first thought.
 - b. Need to repair and restore building and be ADA compliant.
 - c. The project must be viewed as a whole. Peter explained how they would like to proceed from beginning to end.
 - d. Capital campaign 2.2 million. Received a State matching grant for \$5,000. Applied for a \$75,000 grant from Cultural Council.
 - e. Architect to work in concert with system replacement team.
 - f. Asking for release of \$15,000 (\$10,000 architect, \$5,000 for matching State grant).
 - g. Part of these funds will involve the basement.

On a motion made by Alan McClennen and seconded by Catherine Hertz, it was moved to release \$15,000. 6-0-0
5. Odd Fellows
 - a. Alan McClennen stated that architect has sent emails regarding handicap access. Architect should be able to attend the May CPC meeting.
 - b. Julia Enroth mentioned that the Odd Fellows should form a non-profit organization for fund raising purposes.
6. Review of CPC Town Meeting Warrant Articles and Town Meeting Presentation.
 - a. Selectmen have voted to recommend CPC article. Julia suggested getting in touch with applicants so they can attend the Town Meeting for support and to answer any questions.
 - b. Sue Christie will make the motion at Town Meeting.
7. Project monitoring – Updates and Expenses
 - a. Academy – Phases II & III (Jon Holt) – No new information
 - b. Eldredge Park (Cathy Southworth) – Received an email that they are on track.
 - c. Town Records (Steve Bornemeier) – No new information
 - d. Sea Call Farm (Jane Hinckley) – Received a Brotherton Grant for new/old garage doors. Received a letter of thanks
 - e. Hinckley Affordable Housing (Catherine Hertz) – Selectmen voted to release \$15,000 from Affordable Housing Trust Fund.
 - f. Condominium Purchase (Alan McClennen) – No new information
 - g. OHS Document/Photograph Restoration (Jon Holt) – They are on schedule
 - h. Odd Fellows Hall restoration (Sue Christie) – No new information
 - i. Open Space (Alan McClennen) – Alan has made final changes to the management plan for Putnam Farm.
8. There was no old business.
9. New Business
 - a. Monthly Budget Report
 - b. Community Preservation Coalition Conference - Steve Bornemeier, Julia Enroth and Alan McClennen attended.
 - c. Jon Holt spoke on the bidding process. Non-profits do not have to follow the same procedure as the town. Jon suggested that a project gets more than one bid, and, if they do not go with the lowest bid, explain why.
10. There being no further business, the meeting was adjourned at 6:12 p.m.

Respectfully submitted,

Sandra A. Marai
Sandra A. Marai, Secretary
Community Preservation Committee

ORLEANS TOWN CLERK

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